

INNOVATIVE ARTS ACADEMY

Board Meeting Minutes for Wednesday, March 20, 2024 at 6PM

Component	Agenda Items																		
<p>Opening Exercises</p>	<ul style="list-style-type: none"> ● Call to Order: 6:45 PM ● Notice of Meeting <ul style="list-style-type: none"> ○ Proper notice was published in <i>The Morning Call</i> on Monday, July 12, 2023 ● Flag Salute ● Roll Call <table border="1" data-bbox="423 636 1297 940" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Administrative Member</th> <th>Attendance</th> </tr> </thead> <tbody> <tr> <td>David Rank, President</td> <td>Present</td> </tr> <tr> <td>Dan Schmidt</td> <td>Present</td> </tr> <tr> <td>Robert Sirmans, Treasurer</td> <td>Present</td> </tr> <tr> <td>Bob Susko</td> <td>Present</td> </tr> <tr> <td>Jason Nagle</td> <td>Present</td> </tr> <tr> <td>Brian Taylor, General Counsel</td> <td>Present</td> </tr> <tr> <td>Bradley Schifko, CEO</td> <td>Present</td> </tr> <tr> <td>Tom Taylor, Accountant</td> <td>By phone</td> </tr> </tbody> </table> <p>Guests: Chris Fisher, Tony Pidgeon, Erik Malmberg, Laura Koze, Andrea Potylycki, Kaleena Ortiz, James Pedone, Caden Caracciolo, Ethan Holub</p>	Administrative Member	Attendance	David Rank, President	Present	Dan Schmidt	Present	Robert Sirmans, Treasurer	Present	Bob Susko	Present	Jason Nagle	Present	Brian Taylor, General Counsel	Present	Bradley Schifko, CEO	Present	Tom Taylor, Accountant	By phone
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<p>Old Business</p>	<p>Approval of board meeting minutes from February, 2024:</p> <ul style="list-style-type: none"> ○ Motion to approve: Rob Sirmans ○ Motion seconded by: Jason Nagle <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> <p>Approval of February, 2024 financials:</p> <ul style="list-style-type: none"> ○ Motion to approve: Bob Susko ○ Motion seconded by: Rob Sirmans <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> 																		
<p>Public Comment</p>	<p>Members from the public are invited to comment on items that are listed on this agenda. Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</p>																		
<p>Executive Session</p>	<p>Enter Executive Session to discuss pending legal matters and personnel matters at: 5:30 PM</p>																		
<p>Returned to Regular Session</p>	<p>Returned to Regular Session at: 6:34 PM</p>																		

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Enrollment Update

Grade	Enrollment as of Oct. 1 '23-'24	Enrollment as of 2/29/24	February New Enrollments	February Withdrawals	IEP's by Grade ('23-'24)	ELL by Grade ('23-'24)	Attend % (Feb.)
6	55	58	1	0	9	13	85%
7	67	67	0	1	15	17	84%
8	75	80	0	0	19	21	88%
9	86	81	1	3	16	20	84%
10	90	87	0	6	23	25	81%
11	58	54	2	0	10	13	79%
12	46	45	0	2	7	18	84%
Totals	477	472	4	12	99	127	83.57%

Guests:

Chief Executive Officer Report

- **Marketing, Recruiting, and Branding**
 - Here is what has changed since the last Board Meeting:
 - Promoting the following upcoming events:
 - Enrollment Open for 2024-2025 Academic Year
 - Re-Enrollment Documents/Forms:
 - In-person: March 22nd 8-3pm (inservice)
 - 2024-2025 Enrollment Events:
 - *Enrollment for ALL grades will be open February 2024*
 - March 21st, 2024, 4-7pm
 - April 11th, 2024, 4-7pm
 - April 19th, 2024, 12-4pm
 - Charter Connect to Create an Enrollment Campaign to promote upcoming Enrollment Events
 - Natalie and Alesha created a Cougar Studio open to Seniors who are in need of community services hours:
 - "Cougar Ambassadors":
 - Assist at Enrollment events with promotion, tours, etc.
 - "Senior Spotlights"
 - Seniors to be highlighted on social medias, broadcast their hard work, future goals, and the impact IAA has had on them
- **Curriculum and Academics**
 - Here is what has changed since last Board meeting:
 - Work with Eric Lech and the IU continues on the CSI plan
 - Students have demonstrated growth towards our goals in ELA and Math.
 - College and Career Fair:
 - Occurred on Wednesday, March 13th.

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- **Federal Programs**
 - Here is what has changed since the last Board meeting:
 - [Federal Programs Spreadsheet](#)

- **Logistics / Operations / Technology**
 - Here is what has changed since the last Board meeting:
 - Catasauqua School Board Charter Renewal:
 - Tuesday, March 12, 2024 @ 7:00 PM:
 - CASD School Board voted to renew the IAA charter agreement for 5-years (July 1, 2024 - June 30, 2029).
 - Development of a Comprehensive Capital Improvement Planning Process has begun.
 - Steering Committee:
 - Organizational meeting will occur on March 20, 2024, @ 5 PM.
 - Preliminary discussions have commenced with regards to scope, roles, commitment, etc
 - Met with Tom Taylor to discuss the budget for the '24-'25 school year:
 - Preliminary budget will be presented at next month's meeting.
 - Salary / Benefits Committee had an organizational meeting last week;
 - Discussions related to a proposed teacher salary schedule
 - Plan is to have an official committee meeting to present the proposal at next month's meeting.
 - 218 Staff/Student Tickets Resolved
 - Rolled out SmartPass and results have been game changing for student accountability/hall traffic

- **Human Resources**
 - Here is what has changed since the last Board meeting:
 - All remaining vacancies have been posted and interviews are being scheduled and conducted to address staffing needs.
 - Seeking Board approval for the hiring of new personnel.

New Business

- **Motion to approve the revised, 5-year IAA Charter Resolution / Agreement with the Catasauqua Area School District:**
 - Motion to approve: Rob Sirmans
 - Motion Seconded by: Bob Susko
 - ***Unanimously approved.***

- **Motion to approve new Employee Agreement(s) for the following employee(s): 6928594, 3050743, 2763796:**
 - Motion to approve: Jason Nagle
 - Motion seconded by: Rob Sirmans
 - ***Unanimously approved.***

Public Comment

Members from the public are invited to comment on non-agenda items. Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute time allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.

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Next Meeting	<ul style="list-style-type: none">• Wednesday, April 17, 2024, at 6:00 pm.
Adjourn	<ul style="list-style-type: none">• Approval to adjourn board meeting:<ul style="list-style-type: none">○ Motion to adjourn: Rob Sirmans○ Motion seconded by: Bob Susko<ul style="list-style-type: none">■ <i>Unanimously approved.</i>